

Paying by Check

If paying by check, either for individual or group registration, please email PACFE_Group_Registration@pacfe.org, and provide your name(s) and email address(es), and the name and email address of the individual that should receive the invoice for payment. We will send an invoice and register each attendee. Checks should be mailed to :

PACFE
PO Box 1485
Camp Hill, PA 17011

Group Registration

Group registration can be purchased in any quantity provided there are at least five (5) registrants in the group. Any group of five or more may take advantage of the group discount rate - you do not have to be from the same organization or agency.

If group registrants will be registering and paying separately, first create a unique name for your group. (This group name will need to be entered as part of the registration process explained in Step 5, below.) Next, email PACFE_Group_Registration@pacfe.org and provide the names and email addresses of each group member and your group name, then follow the registration instructions below.

If group registrants are registering and paying together, follow the registration instructions below.

Individual Registration

Follow the instructions below (unless paying by check).

To register:

- 1. Click the link above or below to "Register Now".**

[Register Now](#)

2. Login or Continue as a Guest

Account Login

Email or Member ID :

Password:

Login to Register →

[Forgot username/password?](#)

Don't have an account?

Continue as Guest →

3. Input or confirm your information

Contact Information > Tickets & Products > Review Order > Payment Information > All Done!

*First Name *Last Name

Company Name

Address City

State/Province Zip/Postal Code

Phone *Email

Special Instructions and Comments

Cancel **Continue** →

4. Enter the number of Tickets, click "Add"

Contact Information > **Tickets & Products** > Review Order > Payment Information > All Done!

Available Tickets

Guest Registration

Add

Ticket with Groups of 5 or More

Add

Added Tickets and Products

↓ **Delete**

Item	QTY	Price	Total
No items have been added			

5. **Group registration only** Enter each registrant's Name, Organization and Email Address, click "Add"

Add Tickets

You are adding 6 tickets: Ticket with Groups of 5 or More

Guest Name

Guest Company

Guest Email

**Name of Group*

Guest Name

Guest Company

Guest Email

**Name of Group*

6. Select "Continue" and proceed to payment options.