

Paying by Check

If paying by check, either for individual or group registration, please email Melissa Gallagher at: mgallagher@cpabr.com, and provide your name(s) and email address(es), and the name and email address of the individual that should receive the invoice for payment. Melissa will send an invoice and register each attendee. Checks should be mailed to PACFE, PO Box 1485, Camp Hill, PA 17011.

Group Registration

Group registration can be purchased in any quantity provided there are at least five (5) registrants in the group. Any group of five or more may take advantage of the group discount rate - you do not have to be from the same organization or agency.

If group registrants will be registering and paying separately, first create a unique name for your group. (This group name will need to be entered as part of the registration process explained in Step 5, below.) Next, email Melissa Gallagher at: mgallagher@cpabr.com and provide the names and email addresses of each group member and your group name, then follow the registration instructions below.

If group registrants are registering and paying together, follow the registration instructions below.

Individual Registration

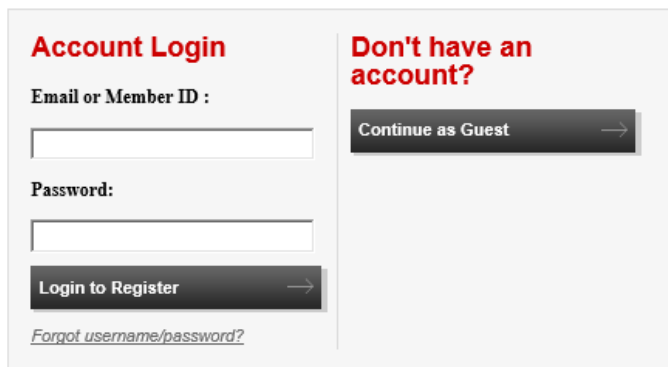
Follow the instructions below (unless paying by check).

To register:

1. Click the link above or below to "Register Now".

[Register Now](#)

2. Login or Continue as a Guest



The screenshot shows a registration form with two main sections. On the left, under the heading "Account Login", there are two input fields: "Email or Member ID :" and "Password:". Below these fields is a dark button labeled "Login to Register" with a right-pointing arrow. At the bottom of this section is a link that says "Forgot username/password?". On the right, under the heading "Don't have an account?", there is a dark button labeled "Continue as Guest" with a right-pointing arrow.

3. Input or confirm your information

Contact Information > Tickets & Products > Review Order > Payment Information > All Done!

*First Name *Last Name

Company Name

Address City

State/Province Zip/Postal Code

Phone *Email

Special Instructions and Comments

Cancel Continue →

4. Enter the number of Tickets, click "Add"

Contact Information > Tickets & Products > Review Order > Payment Information > All Done!

Available Tickets

Member Registration

Add

Guest Registration

Add

Ticket in Groups of 5 or More

Add

5. *Group registration only* Enter each registrant's Name, Organization and Email Address, click "Add"

Add Tickets

You are adding 6 tickets: Ticket with Groups of 5 or More

Guest Name

Guest Company

Guest Email

*Name of Group

Guest Name

Guest Company

Guest Email

*Name of Group

6. Select "Continue" and proceed to payment options.